

November 19, 2018

A workshop meeting of the Wareham School Committee was held on Monday, November 19, 2018 at 7:00 p.m. in Room 228 at the Multi-Service Center. Members present were Joyce Bacchiocchi, Michael Flaherty, Laurie Spear, and Rebekah Pratt as well as Superintendent, Kimberly Shaver-Hood, Assistant Superintendent, Andrea Schwamb, Business Manager, Susan Owen, and recording secretary, Michelle Ruiz. Absent were member Mary Morgan and student representative Emily Roberge.

Chair Bacchiocchi called the meeting to order at 7:00 p.m. and announced that the meeting was being recorded for broadcast by WCTV and an audio recording by Mrs. Ruiz, Recording Secretary, and member Michael Flaherty.

Budget Priorities – Discussion and Possible Vote

Chair Bacchiocchi stated she felt it was important for the Committee to discuss its priorities in formulating the budget.

The Committee reviewed last year's budget priorities as a place to start. There was discussion on:

- making sure we are meeting the educational needs of all our students as stated in our mission not just our special education population
- the mission statement for the district now reads “Wareham Public Schools offers” instead of will provide...
- the Committee's main focus should be our vision statement
- keeping maintaining and improving discipline at all schools as a priority
- adding capital projects to the buildings

Dr. Shaver-Hood reviewed the list of capital items amounting to \$374,000 requested in the FY20 budget. It was suggested to add the additional capital items needed at Wareham Middle School to this list. The Superintendent has asked the principals for a complete list of repairs that she will compile within the next week and give to the members. She has also emailed the capital planning chair and requested to be on their agenda to start the dialog for the schools' needs.

Business Manager Owen distributed the FY20 DRAFT Budget Planning as of November 13, 2018 document. The town is talking about a \$200,000 increase. Our rollover for current staff with obligations is 4.2% and our overall increase is 7.43%.

Based on enrollment projections we will need one new grade 2 teacher for class sizes. Our out of district students coming back to the system require additional support staff. With only five available rooms for preschool, we are currently close to our student limit and may have additional mandated students so we are looking into space. The superintendent will come back to the committee about preschool tuition.

The district's organizational chart is almost complete and will be sent to the members.

It was agreed that in order to move the district forward we keep this budget for our budget presentation and public hearing meetings.

Business Manager Owen gave the members a document giving the FY18, FY19, and requested FY20 Preliminary figures by accounts. There was discussion on some of the accounts including Food Service Insurance and with closing a building this year why is there an increase.

Dr. Shaver-Hood stated that any savings was from eliminating any retiring personnel but we had to add some positions back due to special education; consolidating our services; looking at bus routes and taking in \$20,000 in bus fees. It was noted that any "savings" by closing Minot was used to maintain people this year.

The superintendent will send the budget goals to principals and ask them to re-submit their budget with cut items listed.

Ms. Owen can illustrate what the budget would look like using \$100,000 from the Stabilization Fund and \$400,000 for capital items.

Finalize budget priorities:

*Add capital projects/maintenance of buildings to last year's list

School Committee Goals – Discussion and Possible Vote

Chair Bacchiocchi distributed a DRAFT document for the Committee to consider starting with priorities and then moving towards goals.

It is helpful to use the Strategic Plan in establishing goals. Dr. Schwamb stated that student voice and environment of agency is the focus at the schools.

It was agreed that all five members need to come together as a unit to benefit this focus and the Superintendent asked the members what would you like to see to move this district to another level.

Chair Bacchiocchi stated she would like to give the members an opportunity to reflect on what was spoken about this evening and meet again with your ideas in a more detailed level at another workshop meeting.

The budget presentation will be in the packet for the next meeting.

Any other business - None

Mrs. Spear moved to adjourn the meeting, seconded by Mr. Flaherty.

VOTE: yea – 4; nay – 0; abstain – 0

The meeting adjourned at 8:31 p.m.

Respectfully submitted: _____

List of document:

- Budget Priorities packet
- Capital Request FY20 Budget
- FY20 DRAFT Budget Planning as of November 3, 2018
- Line Item Budgets FY18, FY19, FY20 Preliminary
- Draft Priorities/Goals