

April 11, 2019

A meeting of the Wareham School Committee was held on Thursday, April 11, 2019, in Room 320 at the Multi-Service Center. Members present were Joyce Bacchiocchi, Michael Flaherty, Mary Morgan, Laurie Spear, Apryl Rossi and student representative, Emily Roberge as well as Superintendent Kimberly Shaver-Hood, Assistant Superintendent Andrea Schwamb and recording secretary, Michelle Ruiz.

Superintendent Shaver-Hood called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

REORGANIZATION

Superintendent Shaver-Hood asked for nominations for Chair.

- a) Chair- Mary Morgan nominated Mike Flaherty; Laurie Spear nominated Joyce Bacchiocchi; closed nominations
All in favor for Mr. Flaherty 3
All in favor for Mrs. Bacchiocchi 2
Mr. Flaherty will serve as Chair
- b) Chair Flaherty asked for nominations for Vice-Chair.
Mary Morgan nominated Apryl Rossi; Laurie Spear nominated Joyce Bacchiocchi; closed nominations
All in favor for Ms. Rossi 3
All in favor for Mrs. Bacchiocchi 2
Ms. Rossi will serve as Vice-Chair
- c) Chair Flaherty asked for nominations for Secretary.
Apryl Rossi nominated Joyce Bacchiocchi; closed nominations
All in favor for Mrs. Bacchiocchi 5
Mrs. Bacchiocchi will serve as Secretary

Chair Flaherty announced that the meeting is being recorded by WCTV and an audio recording by Mrs. Ruiz.

PUBLIC COMMENT- none

GOOD NEWS

- Mrs. Morgan welcomed new member Apryl Rossi.
- Mrs. Bacchiocchi welcomed Apryl and congratulated Mike on Chair. She shared the many events she was able to attend including International Night - Middle School Play - community partnership Credit For Life at WHS - Home & Living Show - Career Fair - 5th grade orientation last evening - Unified Track Meet at WHS
- Dr. Schwamb shared that she had attended the Middle School Spring Concert. The performance was fantastic and she commended the music teacher.
- Dr. Shaver-Hood announced that for Earth Day on April 22 Shaws Supermarket has grocery bags with our students drawings; WHS student Ryann McSherry is the 2019 NIAAA Scholar/Essay Award Winner and will represent Massachusetts from Section 1; PASS is having a Seminar Series on Career/College Readiness on May 9, 16, 23, and 30, 2019.

- Mr. Flaherty thanked Joyce as outgoing chair and for the good work she has done.

Report of the Student Representative

Emily Roberge shared that the WHS Lip Dub is completed and the Key Club received awards this past weekend.

Minutes of the Meeting

Mrs. Morgan moved to approve the minutes of March 14, 2019 seconded by Mrs. Bacchiocchi.

VOTE: yea – 4; nay – 0; abstain -1 (Ms. Rossi)

Student Ambassadors to Minot Forest School

Teacher, Teri DeFilippo had a Power Point presentation on the Minot PBIS Student Ambassadors. The ambassadors give our students more voice at Minot. We currently have 18 students with over 100 applications. The students had to complete a job application with two teacher recommendations. The four job roles are respectful hallway greeter, responsible lunch monitor, kind recess helper and RRK lost and found supervisor.

Teacher, Miss Gillis spoke about the PBIS framework, which provides a safe, comfortable learning environment with student expectations and awards. Both teachers and ambassadors are using the language of PBIS - respect, responsible and kindness.

The students introduced themselves and answered questions from members. Each student explained his/her job and then thanked the committee members and administration with leaves of kindness awards.

Acceptance of Gifts

Dr. Shaver-Hood recommended the following gifts be accepted:

\$125 from the Silvia family to the STAGE Backpack Program

\$125 from Kaleidoscope of Dance to the STAGE Backpack Program

\$1,000 from Cape Cod 5 to Wareham High School Credit for Life Program

\$350 worth of canned goods and gift cards from the Minot/Middle Hat Day to the STAGE Backpack Program

\$150 from the Raymond family raised through a raffle to Mrs. Bakeman's classroom

\$300 from Wesley United Methodist Church to the STAGE Backpack Program

Non-perishable and canned goods from Sharon Boyer to the STAGE Backpack Program

\$100 from the family of Sanaa Barber to Mrs. Allen's classroom

Ms. Rossi moved to accept the gifts, seconded by Mrs. Bacchiocchi.

VOTE: yea – 5; nay – 0; abstain - 0

Vote to be a School Choice District for the 2019-20 School Year

Dr. Shaver-Hood stated that every year we need to vote to be a school choice district and accept school choice students, but not to exceed class size.

Ms. Rossi moved to approve Wareham as a School Choice district, seconded by Mrs. Morgan.

Ms. Rossi asked to post caps for class size so applicants are aware.

VOTE: yea – 5; nay – 0; abstain - 0

Vote to Declare Obsolete Surplus Library Books WHS

Dr. Shaver-Hood recommended Principal Palladino's request to declare 500 outdated books as surplus and obsolete. We will then look for a home to give these books away.

Mrs. Bacchiocchi moved to declare the surplus books as obsolete, seconded by Ms. Rossi.

In response to Ms. Rossi's question, Dr. Shaver-Hood stated that the books are all outdated textbooks.

VOTE: yea – 5; nay – 0; abstain - 0

Vote on Collective Bargaining Agreement for Custodians

Dr. Shaver-Hood stated that she and two members of the School Committee met with the custodian union to negotiate a new contract. The Union has accepted the terms and now she is asking the Committee to ratify the contract for 3 years July 1 2019 - June 30, 2022 at a salary increase of 2% - 1% - 1%.

Ms. Rossi moved to ratify the Custodian Contract as presented, seconded by Mrs. Morgan

VOTE: yea – 5; nay – 0; abstain - 0

Report of the Assistant Superintendent of Curriculum

Dr. Schwamb's report included updates on:

- Curriculum - January 29 discussed IB Primary Year program, the educationally designed school building, and as a result designed and shared a curriculum template. Grades 6-10 teachers are working together developing units of instruction and Principals and Department Chairs have met and units are now on google drive.
- Assessment – Grades 3-10 MCAS testing is March through June. FAST assessments start in May. Have begun to schedule our annual surveys for students in grades 3-12 for SIP and survey to parents. We will analyze results in forming goals for the upcoming year.
- Evaluations - 1,877 walk through evaluations by administration. Evaluation subcommittee has met and looking to revise the 2012 addendum of the Unit A contract.
- Instruction/Professional Development - Plans to address the social emotional intelligence for all. Recently accepted to a Yale Program "Creating Emotionally Intelligent Schools". Central Office training July 9 - 11 and Principals two-day training in July.
- Strategic Plan – Forming a Committee in January 2020 to look at Strategic Plan which is up in 2021. The new plan will envision the next five years to 2026.

Report of the Superintendent

- Approval of Bills and Payroll Warrants
 - Payroll week ending March 16, 2019 \$869,320.72
 - Payroll week ending March 23, 2019 \$153,758.82
 - Payroll week ending March 30, 2019 \$882,848.48
 - Payroll week ending April 6, 2019 \$148,737.32
 - Bill Warrant 3/14/19 \$4,060.52
 - Bill Warrant 3/21/19 \$95.00
 - Bill Warrant 3/28/19 \$508,023.83 & \$381.36
 - Bill Warrant 4/4/19 \$186,901.56
 - Bill Warrants 4/11/19 \$444,184 (Minot Capital Plan) & \$104,018.22
 - Bill Warrant 4/6/19 \$148,737.32
 - Bill Warrants 4/18/19 \$556,466.97 (included \$476,559 Minot Capital Plan)

Mrs. Bacchiocchi moved to approve payroll and bill warrants as listed, seconded by Mrs. Morgan.

VOTE: yea – 5; nay – 0; abstain - 0

Dr. Shaver-Hood's report included:

- Minot Capital Building bills follow a process of approvals by the Project Manager, Business Manager, Building Committee, Superintendent, and School Committee Chair before submittal for payment. Next week is the bid opening for abatement and demolition. At that time we hand over the building when the work begins in mid-May. In June/July another bid for site preparation will go out to begin in late fall. On May 8th the teachers will be shown the color schemes and the plans for the inside of the building. She urged the public to go to the website for current plans. We will be having an informational meeting for the public also.
- This week is Assistant Principal Week. Thank an Assistant Principal.
- Announced that with the help of Ms. Rossi focus groups will be formed to look at School Choice to seek parent input. We will start a focus group on other matters of interest as well.
- Kindergarten enrollment for next year is growing and could go up to 227 students.

Ms. Rossi shared that having a focus group will address the perception parents and teachers may have of Wareham. We will discuss the issues and seek suggestions.

Report of the School Committee**Recommendations of Policy Review Committee**

- Student Activity Accounts – Mrs. Bacchiocchi stated the recommended policy is dated April 1st. Susan Owen added more oversight for the business office to sign off before a check can be written.

Ms. Rossi moved to approve the Student Activity Accounts policy as presented, seconded by Mrs. Bacchiocchi.

There was discussion on the current policy, recommended policy as reviewed by the Policy Review Committee and the policy as presented to the School Committee. Chair Flaherty asked for more time to consider the policy as he liked the language in the recommended policy.

Ms. Rossi withdrew her motion and Mrs. Bacchiocchi withdrew her second.

Ms. Rossi moved to table the Student Activity Accounts policy to the next meeting on April 25, 2019, seconded by Mrs. Morgan.

VOTE: yea – 5; nay – 0; abstain - 0

- Facilities, Governing Use of

Mrs. Bacchiocchi stated there were minor changes to the policy but the form developed is the biggest change with fees and hold harmless language updated.

There was discussion on priority order for outside organizations to use facilities and approvals on a first come first serve basis. Ms. Rossi was concerned with noting how far in advance a facility can be reserved to be fair to all organizations. It was determined that this is more of a procedure perhaps differing at each school.

Mrs. Morgan moved to approve the Facilities Governing Use of policy as presented, seconded by Mrs. Bacchiocchi.

VOTE: yea – 5; nay – 0; abstain - 0

Former Chair Bacchiocchi gave the following report:

New Elementary School

The MSBA meeting with the architect and project manager was very positive and the project is on track. There is a taxpayer projection of \$1,000,000 savings with the improved bond rating of the Town. The Project Manager noted positive cooperation within the town departments. The vote on the opening date of the new school is December 2021. Dr. Shaver-Hood shared this opening date is for financial reasons and for a smooth transition for our students and staff. Dr. Schwamb noted the new school is a model school in design at a low cost.

Budget

She and Mrs. Morgan had met with Representative Susan Gifford about the budget. She received an email from Senator Pacheco inviting her to a budget meeting at Bridgewater State but it is the same night as Town Meeting.

There is an article at Town Meeting for funding from CPC for improvements to the track and we are looking for support.

She had discussed with the Finance Committee Chair the budget of Upper Cape Tech and asked to be notified in advance when the Finance Committee would be discussing this budget but it happened with no notice.

Any other business - None

Mrs. Morgan moved to adjourn, seconded by Ms. Rossi.

VOTE: yea – 5; nay – 0; abstain - 0

The meeting adjourned at 8:13 p.m.

Respectfully submitted: _____

List of documents:

Correspondence: Superintendent's Newsletter, Personnel List, Notice of Vacancy, Bill & Payroll Warrants

Minutes of the Meeting March 14, 2019

Minot PBIS Student Ambassadors

Donation Raymond Family

WHS Surplus Books

Student Activity Accounts Policy

Facilities, Governing Use of Policy