

January 3, 2019

A meeting of the Wareham School Committee was held on Thursday, January 3, 2019, at 7:00 p.m. in Room 320 at the Multi-Service Center. Members present were Joyce Bacchiocchi, Laurie Spear, and Michael Flaherty as well as Superintendent Kimberly Shaver-Hood, Assistant Superintendent Andrea Schwamb and recording secretary, Michelle Ruiz. Absent were members Mary Morgan and student representative Emily Roberge.

Chair Bacchiocchi opened the meeting at 7:00 p.m. and led the Pledge of Allegiance. She announced that the meeting was being recorded for broadcast by WCTV and an audio recording by Mrs. Ruiz.

PUBLIC COMMENT - None

GOOD NEWS

Chair Bacchiocchi welcomed back everyone from vacation and announced that tomorrow night and Saturday the girls basketball team will be collecting items for the homeless at their games.

Report of the Student Representative

Jasmine Black of the Student Advisory Council reported on the following:

- some students met with the Review Committee to talk about the high school
- the next project is preparing the outdoor seating area with the main focus on a fence and may re-do the cement
- a survey to be sent to students with questions on the use of a late bus; outside eating area; event announcements; improvements for classrooms; and other suggestions
- next week Districts for DECA in Hyannis and athletic events at the high school

Minutes of the Meeting

Mr. Flaherty moved to approve the minutes of December 20, 2018, seconded by Mrs. Spear.

VOTE: yea – 3; nay – 0; abstain - 0

Update on Elementary Building Project

Dr. Shaver-Hood announced that she had received a letter from the Historical Commission that additional archaeological work needs to be done. The project manager will be working on this and we expect to go out to bid in late March.

Appointment of School Nurse

Principal Seamans recommended Tara Mitchell as the School Nurse for Minot Forest School. Ms. Mitchell has experience in a school setting, is certified through the Department of Elementary and Secondary Education, and passed the national examination for school nurses. Principal Seamans thanked Melissa Fay, and Nurses Sheila Braley and Susan Akins, who served with her on the interview team.

In answer to the members questions applicants meeting the criteria were narrowed to three candidates. Ms. Mitchell will begin Tuesday, January 22nd and will share the health office at the Middle School. Ms. Mitchell will be replacing retiring school nurse Janice St.Pierre.

Mr. Flaherty asked if the administration had thought about adding a nurse at the high school with the 8th grade move. In response, an additional nurse has not been requested by Principal Palladino.

Mr. Flaherty moved to appoint Ms. Tara Mitchell as School Nurse at Minot Forest School, seconded by Mrs. Spear.

VOTE: yea – 3; nay – 0; abstain - 0

Obsolete Equipment List

Dr. Shaver-Hood presented the kitchen inventory for Minot Forest and the WHS Library surplus list of materials. Any equipment needed in other schools has been removed. If deemed surplus than we will reach out to various homeless shelters and food kitchens to give the equipment away and then dispose of it. The WHS Library list is surplus and out of date materials.

Mrs. Spear moved to deem this surplus equipment and materials presented as obsolete, seconded by Mr. Flaherty.

VOTE: yea – 3; nay – 0; abstain - 0

Dr. Shaver-Hood stated that additional Minot items will be brought to the Committee as surplus after all principals and the town reviews them.

Goals of the Superintendent of Schools 2018-19

Because only three of the four members were present this evening, a discussion of the goals will be at the next meeting.

Report of the Assistant Superintendent

Dr. Schwamb's report included the following:

- Curriculum - January 29th in-service will be discussing the IB Primary Years Program and the educationally designed school building and begin to write curriculum using the template. On the District website is an overview of the curriculum PreK-12 and also an overview of the assessments PreK-12.
- Assessment – Grades K-5 have completed FAST and we need to complete DRA in Kindergarten in January. A formal report will be scheduled.
- Evaluations – The leadership team has completed 1,188 walk-through evaluations.
- Instruction/Professional Development – A list of all the professional development activities in the district from August thru September was provided.
- Student Voice – Part of the Strategic Plan is student voice. She attended a 6th grade math class to see their projects and the Minot-Middle Maker Space where students created the rules for participating, and other initiatives in the district demonstrating student voice.

Mr. Flaherty thanked Dr. Schwamb and asked to hear from other positions too.

Chair Bacchiocchi thanked all staff who worked on the District Review. It was reported that the results will not be until this summer and our team was impeccable, thoughtful, patient, and amazing.

Acceptance of Gifts

Dr. Shaver-Hood recommended acceptance of the following gifts:

\$20,000 from The Maurice and Anne Makepeace Foundation for 2018 to the WPS

\$500 from Exxon Mobile Educational Alliance Program to WMS for Math and/or Science

Mr. Flaherty moved acceptance of the gifts, seconded by Mrs. Spear.

VOTE: yea – 3; nay – 0; abstain - 0

Report of the Superintendent

Dr. Shaver-Hood announced that MASS is sponsoring community forums on January 8th in Fitchburg, Malden, and New Bedford. She has been invited to be a speaker at the New Bedford forum on the topic, funding source in Massachusetts to expand our opportunities. She asked our principals to share what we have given up due to lack of funding over the years and she will be sharing our stories. The public is invited to attend or if they have anything to add, to please share it with her.

- Approval of Bill and Payroll Warrants
Payroll Week Ending December 22, 2018 \$861,188.69
Payroll Week Ending December 29, 2018 \$96,289.19

Mr. Flaherty moved to approve the warrants, seconded by Mrs. Spear.

VOTE: yea – 3; nay – 0; abstain - 0

Regarding Mr. Flaherty's concern with increasing minimum wage, Dr. Shaver-Hood will be coming to the Committee with recommendations.

Report of the School Committee

- Recommendations Policy Review Committee – Mrs. Spear presented the following:

Attendance Grades 8-12 - multiple changes to this policy

Principal Palladino joined the discussion on the 8th grade transition to the High School relative to attendance. We are holding the 8th graders to the same expectations as other students. Chronic tardy is defined as three in a term and is strictly enforced compared to tardies and unexcused absences for 8th graders when at the middle school.

Mr. Flaherty moved to approve the Attendance Grades 8-12 policy as amended, seconded by Mrs. Spear.

VOTE: yea – 3; nay – 0; abstain - 0

Athletic Ticket Prices - only change is children through 7th grade instead of 8th grade now that 8th graders are at high school

Mr. Flaherty moved to approve the Athletic Ticket Prices policy as amended, seconded by Mrs. Spear.

VOTE: yea – 3; nay – 0; abstain - 0

Early Graduation - change adding “in accordance with the attendance policy”

Regarding a grade average of C as a criteria, Principal Palladino stated that this policy is not used very often but when used, it is for personal reasons and he has had only two students request early graduation in his tenure.

Mr. Flaherty moved to approve the Early Graduation policy as amended, seconded by Mrs. Spear.

VOTE: yea – 3; nay – 0; abstain - 0

Empowered Digital Use - added digital instead of network and changed the title from Network Acceptable Use to Empowered Digital Use

Mr. Flaherty moved to approve the Empowered Digital Use policy as amended, seconded by Mrs. Spear.

VOTE: yea – 3; nay – 0; abstain - 0

Student Activity Account - only change is on the last page #41d and added and the source

Mr. Flaherty had questions on the following:

#14 monthly report to Business Manager – this is being done. There are both internal and external audits to these accounts and information is sent to the Town Treasurer.

#16 – what are individual subsidiary accounts – There is one large account with line items with monthly reconciliation. Any fundraising goes into the student activity account.

#32 - disbursements of \$600 or more Form 1099 – usually the disbursements are reimbursements or orders, not salary.

Mr. Flaherty moved to approve the Student Activity Account policy as amended, seconded by Mrs. Spear.

VOTE: yea – 3; nay – 0; abstain – 0

- Subcommittee Assignment Updates

Chair Bacchiocchi stated that due to a resignation, there are some openings on subcommittees. The new assignments are:

Policy Review – Joyce Bacchiocchi

Onset Women’s Club - wait until April

Secretaries Negotiations – Joyce Bacchiocchi
Custodians Negotiations – Laurie Spear

- Chair to Release Executive Session Minutes - Chair Bacchiocchi announced that the executive session minutes of June 26, 2018 & August 23, 2018 are appropriate for release.

Any other business - None

Mr. Flaherty moved to adjourn the meeting, seconded by Mrs. Spear.

VOTE: yea – 3; nay – 0; abstain - 0

The meeting adjourned at 7:52 p.m.

Respectfully submitted: _____

List of documents:

Correspondence: Superintendent’s Newsletter, Personnel List, Notice of Vacancy, Bill and Payroll Warrants

Minutes of December 20, 2018

Resume Applicant School Nurse – Tara Mitchell

Kitchen Inventory Minot & WHS Library Surplus

WPS Goals of Superintendent 2018-19

Report of Assistant Superintendent

Donations – The Maurice and Anne Makepeace Family Foundation for 2018 & Memo from Tracie Cote

Approval of Gifts Exxon Mobil Educational Alliance Program

Policies: Attendance Grades 8-12; Athletic Ticket Prices; Early Graduation; Empowered Digital Use;

Student Activity Account