

August 22, 2019

A meeting of the Wareham School Committee was held on Thursday, August 22, 2019, at 7:00 p.m. in Room 320 at the Multi-Service Center. Members present were Michael Flaherty, Laurie Spear, Joyce Bacchiocchi, Apryl Rossi, Mary Morgan and student representative Emily Roberge as well as Superintendent Shaver-Hood, Assistant Superintendent Andrea Schwamb and recording secretary, Michelle Ruiz.

Chair Flaherty called the meeting to order at 7:00 p.m. He led the Pledge of Allegiance. He stated that the meeting was being recorded by WCTV and an audio recording by Mrs. Ruiz.

**PUBLIC COMMENT** - None

### **GOOD NEWS**

Mrs. Bacchiocchi shared that she attended the orientation for new staff and will attend next week's opening day for all staff. She thanked grade 5 student Tyler for the invitation to a luncheon but she could not attend. She also shared that connections do matter as per an article in the Southcoast Almanac stating a student who graduated 5 years ago from WHS noted that teacher Andrea Cannon took him under her wing to help him.

Dr. Schwamb spoke about the meeting for new teachers and commended the interview committees who chose these new teachers. She stated that today she spent with leaders of the district and was proud to work with them.

Dr. Shaver-Hood announced the 7:30 a.m. opening for staff at the High School. School Committee members are welcome to attend.

Principal Palladino came forward to recognize Gary MacNeill, a well-respected, nice person and a great custodian who retired with over 26 years of service. Mr. MacNeill was presented a plaque on behalf of the School Committee.

### **Report of the Student Representative**

Emily Roberge shared that school starts for students on August 28<sup>th</sup>, fall sports started today, the Key Club held a carwash on August 10<sup>th</sup>, and Homecoming is October 5<sup>th</sup>.

### **Minutes of the Meeting**

Ms. Rossi moved to approve the minutes of June 20, 2019, seconded by Mrs. Morgan.

VOTE: yea - 4; nay - 0; abstain - 1 (Mrs. Bacchiocchi)

### **Spring Athletic Report**

Athletic Director Ed Rodrigues highlighted the spring season with 3 teams qualifying for tournament, sportsmanship awards, and community service recognized by the MIAA.

Mrs. Bacchiocchi stated that these report figures are much more equal between girls and boys and she congratulated the students on a high GPA.

The following coaches and students were invited to speak:

- Geoff Swett, Girls' Tennis Coach, thanked the Booster Club for accommodating our athletes and thanked Mr. Rodrigues and Mr. Palladino. He stated that one student on the team came because of the lore of our high school academics and joined the tennis team and another player came from another community due to the reputation of the high school.

- Student Josh Flaherty, representing the Boys' Tennis Team, stated that the team this year is a young team. He was congratulated on receiving the Honorable Mention award by member Mrs. Bacchiocchi.
- Students Natalia Molding and Isaac Salime from the Track Team, stated that 11 athletes qualified in conference meet for girls and 13 qualified for boys; both teams received the MIAA educational athletic team award for working with the Unified Track Team.
- Chris Cabe, Baseball Coach, was proud of the boys' accomplishment with an 11-9 record, a playoff win, and receiving the sportsmanship award for the conference.
- Rebekah Pratt, Softball Coach, stated that the Varsity Team had 5 wins and 7 players were nominated and awarded the National All American Athletic Scholar Award. The team made it to tournament. She was thankful for the many improvements to the field and to those parents, the A.D. and the Principal for their support.

In response to Chair Flaherty's question on the budget report, there is an account for drivers and one for fuel. The dues are for the South Coast track meet state relays and invitational fees.

### **Review of Walker Report, Special Education**

Mrs. Fay gave a review of the Extended School Year 2019 summer program held at Decas School from July 1 – August 6. The students were served breakfast, a snack and went home with a bagged lunch. We were able to have five college interns and high school student interns assist.

Summer Professional Development included Wilson Reading for six teachers funded through a grant and work on a procedural manual for related service providers.

Program Evaluation – Mrs. Fay explained that in preparation for the upcoming self-assessment for the DESE CPR we hired outside consultants for feedback: Educational Therapy Services for related services and Walker Consulting for special education programming. Their reports did not reveal what we as a district did not know about and are working on. The reports are a snapshot in time.

Recommendations Related Services were reviewed with status or action plan

- Workload vs. Caseload model
- Training
- Create clearly defined roles and responsibilities for related service providers
- In-service professional development for general education regarding implementation of related services

Recommendations Programming were reviewed with status or action plan

- Articulation of Programs and Services
- Alignment
- New Programs
- Inclusive Practices
- Paraprofessional Training
- Parent Engagement

Mrs. Morgan addressed the following areas: procedural manual K-12 not including preschool; the report's comment that our special education preschool numbers are higher than the state average; check if the 25 substantially separate in preschool reported is accurate; any thought to purchase alternative curriculum; and in reference to the graduation rates and MCAS scores of students, is anything else being offered for the Cooperative PASS students.

Mrs. Fay responded that we will develop a different manual because preschool forms and requirements differ from K-12; our preschool numbers have increased; we need more space for our

substantial programs, not rooms; our curriculum is strong, and but we need to modify our professional development with a focus on portfolio assessment for MCAS.

Mrs. Fay answered Miss Roberge's questions on the high school intern program held this summer.

Mrs. Bacchiocchi asked how we would know if the procedural manual is a successful resource for families.

Mrs. Fay stated that there will be a resource page on our website with links to regulations and when we report on goals she will report on the progress throughout the year.

In answer to Ms. Rossi questions on new programming and 504 plans, Mrs. Fay stated that she is working on programming so every student is provided a home base with support.

Dr. Schwamb stated that she did not agree with some comments i.e., the comparison to MCAS scores was not current data. She had edited the report and some amendments were made.

Dr. Shaver-Hood stated some of their findings were untrue and it was not a fair assessment.

Chair Flaherty commented on the Walker Report's findings including the High School pull out services success, preschool sub separate functions attend outside of their classroom, the demographic pockets, the turnover of staff, and the consultant's perspective of professional development opportunities extremely worthwhile.

Dr. Shaver-Hood shared that the concerns were discussed and all students will attend functions at their grade level.

The Committee asked for the cost of these reports. Mrs. Fay will provide this information.

#### **Food Service Staff Lunch Price**

Dr. Shaver-Hood introduced Mr. Mike Russo, new Food Service Director. Mr. Russo requested an increase in adult meal price from \$3.75 to \$4.00, a recommendation of DESE for all districts as a minimum.

Mrs. Bacchiocchi moved to increase adult meals to \$4.00 at all schools, seconded by Ms. Rossi.

VOTE: yea - 5; nay - 0; abstain - 0

#### **Approval of Articles for Fall Town Meeting Warrant**

Dr. Shaver- Hood recommended approval of two articles for the fall town meeting warrant:

- 1) McKinney Vento - FY2019 received funds in June 2019. If voted, the article will go to the Selectmen for the fall town meeting warrant and earmark these funds to lease a bus because we do not have any reserves (approximately \$28,000).

Mrs. Bacchiocchi moved approval of the McKinney Vento article as recommended, seconded by Ms. Rossi.

VOTE: yea - 5; nay - 0; abstain - 0

- 2) Transfer of money remaining in projects which are closed i.e. Decas PA System, Decas Roof, and combine the money into one fund for technology, maintenance and equipment in the Wareham Schools.

Ms. Rossi moved approval of the article as recommended to repurpose funds, seconded by Mrs. Morgan.

VOTE: yea – 5; nay – 0; abstain - 0

### **Acceptance of Gifts**

Dr. Shaver-Hood recommended acceptance of the following gifts:

- a. A+ Rewards Stop & Shop of \$585.53 to Minot
- b. Berkel Meat Slicer from The Harwichport Yacht Club to the culinary classes at WHS
- c. \$1,000 from Acern Junior Researchers to WHS
- d. Copier from Onset Bay Association to the Middle School

Ms. Rossi moved approval of the superintendent's recommendations to accept the donations, seconded by Mrs. Bacchiocchi.

VOTE: yea – 5; nay – 0; abstain - 0

### **Report of the Superintendent**

#### Approval of Bill and Payroll Warrants

Payroll Week Ending June 22, 2019 \$217,218.85

Payroll Week Ending June 29, 2019 \$145,856.18

Payroll Week Ending July 6, 2019 \$147,621.15

Payroll Week Ending July 13, 2019 \$154,608.51

Payroll Week Ending July 20, 2019 \$151,621.41

Payroll Week Ending July 27, 2019 \$150,705.96

Payroll Week Ending August 4, 2019 \$163,800.89

Payroll Week Ending August 10, 2019 \$151,090.99

Payroll Week Ending August 17, 2019 \$134,925.14

Bill Warrant 6/20/19 \$2,831.84

Bill Warrants 6/30/19 \$221,392.68, \$2,430.00, \$230,769.00 & \$697,540.14

Bill Warrant 7/3/19 \$3,160.00

Bill Warrant 7/11/19 \$900.00

Bill Warrant 7/25/19 \$114,851.23

Bill Warrant 8/1/19 \$687,044.12

Bill Warrant 8/8/19 \$102,728.77

Bill Warrants 8/15/19 \$3,630.00; \$213,584.01 & 4,585.00 (Building Project)

Bill Warrants 8/22/19 \$57,000.00 (Building Project), \$175,349.39, \$386,052.00

Bill Warrant 8/29/19 \$194,103.23

Mrs. Bacchiocchi moved approval of the warrants as listed, seconded by Ms. Rossi.

Dr. Shaver-Hood was asked by the Chair to explain the bill process. Requisitions are submitted for approval, purchase orders are developed and sent to vendors. When orders are received and items accounted for, the purchase order is sent to the Business Office to pay by the bookkeepers and placed on a warrant signed off by the superintendent and sent to the School Committee Chair/Alternate to sign with copies to other members. The signed warrant is reviewed by the Town Accountant and signed by Selectmen for checks to be cut and sent.

VOTE: yea – 5; nay – 0; abstain - 0

#### Budget FY20

Dr. Shaver-Hood provided the members with a line item budget and a major account budget totaling \$29,430,737. This amount was not changed but adjustments have been made in some of the line items. Dr. Shaver-Hood requested a vote from the Committee to approve the new line-item budget for FY20.

Mrs. Bacchiocchi moved to approve the FY'20 line item budget, seconded by Mrs. Morgan.

Ms. Rossi noted that some of the FY20 Budget Summary titles need to be changed to reflect the correct fiscal year.

VOTE: yea – 5; nay – 0; abstain - 0

#### Summer Programs

CARE Camp had 210 students at Middle School with a Super Heros theme

Beyond School Time (BST) offered a 9 week program with student field trips

High School SAIL had 55 students enrolled

PASS Summer Program was 5 weeks and provided students with personal growth, life purpose, and well-being including field trips

5<sup>th</sup> Quarter at the High School had 29 students enrolled

Bus Routes are on the district website and approximately 1,093 students will be riding of which 208 are paid students.

This summer the following work has been done at the schools:

WHS new bleachers, minor HVAC work

Middle School Cafeteria has been air conditioned, re-did gym floor and HVAC work done

Decas School carpet replaced with tile, fencing in preschool area

Minot began the 2<sup>nd</sup> phase with a construction meeting with contractors Monday morning for site prep work

All our custodians worked extremely hard this summer and we will be opening our doors on Monday to staff.

Dr. Schwamb shared that a student who needed one more course and whose dad was very ill completed the course this summer and high school administrators, Andrea Cannon and Kim Cavicchi, along with nurses at the hospital decorated, played pomp and circumstance, and presented the student a diploma at the hospital with her dad present, who since has passed away.

Mrs. Bacchiocchi stated she had participated in the walking program at the track but the event was cancelled due to EEE.

Dr. Shaver-Hood reported that due to EEE we have stopped all activities at 6:00 p.m. per the health department and are looking at adjusting athletic events. This information will be publicized.

Dr. Shaver-Hood also met with the capital planning committee to discuss the purchase of school buses to maintain our fleet and HVAC projects for two of our buildings.

Chair Flaherty noted that cross walk ahead signs are now on Marion Road.

#### **Report of the School Committee**

MASC Voting Delegate & Alternate – Chair Flaherty explained that the delegate represents the Wareham School Committee votes taken on upcoming issues presented by MASC at the November conference.

Mrs. Bacchiocchi moved to appoint Apryl Rossi as the delegate to MASC, seconded by Mrs. Morgan.

VOTE: yea – 5; nay – 0; abstain - 0

Mrs. Bacchiocchi moved to appoint Michael Flaherty as alternate delegate to MASC, seconded by Ms. Rossi.

VOTE: yea – 4; nay – 0; abstain – 1 (Mr. Flaherty)

The Policy Review Committee will start soon, chaired by Mrs. Morgan.

**Any other business**

Ms. Rossi applauded the district for its new website and the power school app being more user friendly for parents.

Chair Flaherty stated that the Committee will be voting on Senior Privileges at the next meeting.

Ms. Rossi moved to adjourn the meeting, seconded by Mrs. Morgan.

VOTE: yea - 5; nay - 0; abstain - 0

The meeting adjourned at 9:13 p.m.

Respectfully submitted: \_\_\_\_\_

**List of documents:**

Correspondence: Superintendent's Newsletter, Personnel List, Notice of Vacancy, Bill & Payroll Warrants

Minutes of the Meeting June 20, 2019

WHS Athletic Department Spring Report 2019

Office of Student Services Summer '19 In Review

Recommendations Related Services

Walker Evaluation Report June 30, 2019

Town Meeting Warrant Articles

Aecern Junior Researchers Gift

FY20 Budget Request, Budget Summary, & Budget Line Items

MASC Voting Delegate Form