A meeting of the Wareham School Committee was held on Thursday, January 23, 2020 at 7:00 p.m. in the Multi-Service Center, Room 320. Members present were Michael Flaherty, Joyce Bacchiocchi, Apryl Rossi, Mary Morgan and student representative Emily Roberge as well as Superintendent Kimberly Shaver-Hood, Assistant Superintendent Andrea Schwamb and Recording Secretary Michelle Ruiz. Absent was member Laurie Spear.

Chair Flaherty called the meeting to order at 7:00 p.m. He announced that the meeting was being taped by WCTV for broadcast and an audio recording by Mrs. Ruiz. Anyone taping the meeting must let the chair know. No one was taping. He led the pledge of allegiance.

PUBLIC COMMENT - None

GOOD NEWS
Mrs. Bacchiocchi shared that she had attended the Middle School Concert which was great and the numbers have grown from 7 to 84 kids and also the Minot Forest School Concert which was great. She thanked the principals for sharing newsletters and calendars which are published on the website.

Ms. Rossi attended the football banquet to honor the athletes.

Chair Flaherty attended the MLK Breakfast at the Boys & Girls Club with a powerful speaker and recognition of students.

Report of the Student Representative
Miss Roberge shared that midterms were this week with half days and no bus or lunch, but bag lunches for kids needing it; basketball had a good turnout; girls’ track team won against Case; International Night at John W. Decas School is March 19th and the Key Club will be volunteering.

Minutes of the Meeting
Mrs. Bacchiocchi moved to approve the minutes of January 9, 2020, seconded by Ms. Rossi.

VOTE: yea – 3; nay – 0; abstain - 1 (Mrs. Morgan)

Vote to Submit Warrant Article for April Town Meeting
Dr. Shaver-Hood asked to place on the spring town meeting an article to transfer the care, custody and control of the John William Decas Elementary School at midnight on the final day of occupancy. Articles are due on February 3, 2020.

Ms. Rossi moved to approve the article as recommended by the Superintendent, seconded by Mrs. Morgan

VOTE: yea – 4; nay – 0; abstain - 0
Chair Flaherty asked that the town also be given the article previously voted upon by the Committee on naming of the new school.

**Acceptance of Gift**
Dr. Shaver-Hood recommended acceptance of an anonymous donor’s gift of $59,588.00 used to pay for the cost of repairs to the tennis courts.

Ms. Rossi moved acceptance of the monetary gift as recommended with much gratitude, seconded by Mrs. Bacchiocchi.

The Committee expressed its appreciation of this generous gift.

VOTE: yea – 4; nay – 0; abstain - 0

**Vote on MSBA Submission Application**
Dr. Shaver-Hood presented two Statement of Interest applications. The Massachusetts School Building Authority opened a short window from January through February 14th for accelerated repairs. We have had great concerns about the roof at the middle school and HVAC at middle and high schools.

Dan LeFavor, Assistant Principal, was present and shared the condition of the roof membrane as brittle except for the new wing.

Dr. Shaver-Hood explained that an affirmative vote starts the process then the Board of Selectmen would need an affirmative vote so that the applications can be submitted to MSBA and reviewed. If we meet the criterion, someone from MSBA will visit the schools to see the conditions then if we make the cut, we are invited to participate. The Finance Committee, Board of Selectmen, and School Committee then vote to move this to Town Meeting. It could be a year before we know. In the past we have been accused of not taking care of our buildings and taking this action shows we are trying to maintain our buildings. Both the roof and HVAC have been talked about several times in our capital plan.

Ms. Rossi moved, seconded by Mrs. Morgan, to approve verbatim the Statement of Interest (SOI) for the Wareham Middle School as follows:

Resolved: Having convened in an open meeting on January 23, 2020, prior to the SOI submission closing date, the School Committee of Wareham, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated ________________ for the Wareham Middle School located at 4 Viking Drive, Wareham which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future:

*The Wareham Middle School was renovated in 2002-2005. At the time of the renovation, a new roof was added to the addition but the existing roof was not replaced. It is estimated the existing roof is 30 plus years old.*
The roof membrane is deteriorating, oxidized, and becoming brittle. It is covered in mildew and lichen. The hoax system is dual chillers that have failing compressors and electronics. The aging control system is rapidly failing and has electronic components that are no longer available for replacement. We are dependent on remanufactured and costly aftermarket components.

HVAC continues to be a concern. The goal of this project will be to replace all unit ventilators in every classroom and to refurbish the centralized HVAC systems in offices, library, gymnasium, auditorium and cafeteria. We will look to tie all of these into an automated system that will provide for the best learning environment and will provide energy savings through the Energy Management System (EMS);

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Wareham School District to filing an application for funding with the Massachusetts School Building Authority.

VOTE: yea – 4; nay – 0; abstain - 0

Dr. Shaver-Hood addressed the repairs needed at Wareham High School on HVAC, an ongoing issue for several years. The goal of this project will be to replace all unit ventilators and refurbish the centralized HVAC systems in the building.

Ms. Rossi moved, seconded by Mrs. Morgan, to approve verbatim the Statement of Interest (SOI) for the Wareham High School as follows:

Resolved: Having convened in an open meeting on January 23, 2020, prior to the SOI submission closing date, the School Committee of Wareham, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated _____________ for the Wareham High School located at 7 Viking Drive, Wareham which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future:

HVAC continues to be a concern. The goal of this project will be to replace all unit ventilators in every classroom and to refurbish the centralized HVAC systems in offices, library, gymnasium, auditorium, cafeteria and the portable classrooms. We will look to tie all of these into an automated system that will provide for the best learning environment and will provide energy savings through the Energy Management System (EMS). The unit ventilators are predominantly located underneath the windows in the classrooms and they are designed exclusively for schools to provide fresh/conditioned air directly into the classroom. The inside classrooms have these units mounted in the ceilings. The offices and large areas have a centralized unit that is located on the roof. These unit ventilators have changed quite a bit in the last few years and have become energy efficient and operate very quietly. The offices and large areas have a centralized unit that is located on the roof. Currently we have three large roof top units (RTU’s) and two smaller units for the portables;
and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Wareham School District to filing an application for funding with the Massachusetts School Building Authority.

VOTE: yea – 4; nay – 0; abstain - 0

Dr. Shaver-Hood will be attending the Board of Selectmen’s meeting Tuesday night asking them to vote for submission of applications.

Report of the Superintendent

- Approval of Bill and Payroll Warrants
  Ms. Rossi moved to approve the bill and payroll warrants as recommended, seconded by Mrs. Bacchiocchi.
  Payroll Week Ending January 11, 2020 $141,655.98
  Payroll Week Ending January 18, 2020 $946,966.64
  Bill Warrant 1/9/20 $27.15 & $3,665.17
  Bill Warrant 1/16/20 $386,465.30 & $3,692.32
  Bill Warrant 1/23/20 $63,416.65; $739,358.03 & $3,681.46
  Bill Warrant 1/30/20 $266,906.17

VOTE: yea – 4; nay – 0; abstain - 0

- Monthly Financial Statement – Dr. Shaver-Hood stated that negative balances have lessened and we are still in the process of making entries. Accounts with concern were School Committee legal fees and special education tuitions. Several opened POs were closed and the encumbered amount is intended for the end of the school year.

Regarding Chair Flaherty’s question on the Business Manager position, Dr. Shaver-Hood stated that we have advertised again and Chair Flaherty talked with Paul Hilton of Cape Cod Collaborative and we have secured the services of Marc Dupuis for two half days per week beginning in February to review our business office procedures for efficiency and effectiveness.

Chair Flaherty shared his appreciation to Mr. Hilton for offering this service to Wareham.

Report of the School Committee

- Chair to Announce Executive Session Minutes Appropriate for Release
  Chair Flaherty announced that the executive session minutes of June 20, 2019 are appropriate for release.

Any other business

Mrs. Bacchiocchi thanked the Finance Committee for its consideration of the school budget as presented by Superintendent Shaver-Hood at its meeting last week. There was a good discussion.
Chair Flaherty noted that two candidates pulled papers for two openings on the School Committee, Joyce Bacchiocchi and Kevin Brogioli.

Ms. Rossi moved to adjourn the meeting, seconded by Mrs. Morgan.

VOTE: yea – 4; nay – 0; abstain - 0

The meeting adjourned at 7:27 p.m.

Respectfully submitted: __________________________

List of documents:
Correspondence: Superintendent’s Newsletter, Personnel List, Notice of Vacancy, Bill & Payroll Warrants
Minutes of the Meeting January 9, 2020
Town Meeting Warrant Article – Transfer of the John William Decas Elementary School
Statement of Interest (SOI) Vote – Middle & High