



PowerSchool Quick Reference Card

Grades and Attendance



- Expression
 - Period and Day
- Current Attendance
 - Last Week and This Week
- Course
 - Title of Course
- Teacher
 - Click teacher's name to open you default email account with teacher's address
- Grade
 - Click on grade to see assignments that make up grade
 - Click on assignments to see details on the assignment
- Attendance
 - Click on ABS or TAR number to get details

Grades History



- Click on % for details

Attendance History



- Note Legend for explanation of codes

Email Notification



- Click the box(es) for the details that you want emailed to you
- Click the arrow in the drop down list to choose how often
- Click send "now" so you do not have to wait
- Add one or multiple email addresses (separate multiple accounts by a comma)
- Not available to students

*** Note the "Print Page" icon is on many of these pages, using it provides a more "printer friendly" format of the data.

